



WEST SENECA CENTRAL SCHOOL DISTRICT

Administrative Offices • 675 Potters Road • West Seneca, New York 14224-2683

NYS GUIDELINES REGARDING ADMINISTRATION OF MEDICATION IN SCHOOL

School nurses and other school personnel are often asked to dispense medication to school children.

Medication can only be dispensed under the following policy:

1. A written request from the parent/guardian.
2. A written request from the physician which indicates the frequency and the dosage of the medication.
3. The medication is to be brought in the prescribed labeled bottle by an adult to the health office.

Please do not send any aspirin, cold pills, inhalers, medicated suckers etc. to the school with your child. The dangers of this practice are possible choking and another child may take the medicine resulting in serious consequences.

As stated above, medication will only be dispensed under the described conditions and this will be strictly adhered to within this school situation.

PHYSICIAN'S REQUEST regarding administration of medication during school hours.

Student's Name _____ D.O.B. _____

Grade/Room # _____

Please give the above named student:

<u>Name of Medication</u>	<u>Dose</u>	<u>Route</u>	<u>Time to be Administered</u>
_____	_____	_____	_____

<u>Length of Time Rx is to be Given</u>	<u>Diagnosis</u>
_____	_____

Should this medication be administered on a field trip?

Yes No

Should this medication be administered on a 1/2 day of school?

Yes No

_____ Date

_____ Signature of Medical Provider

_____ Printed Name of Medical Provider

_____ Phone Number

HS325-2/07

PARENT'S REQUEST regarding administration of medication during school hours.

Please give _____ the above medication as ordered by the medical provider.

_____ Signature of Parent/Guardian

_____ Date

_____ Phone Number