

NOW AVAILABLE: On-Line Registration

As a convenience to residents, West Seneca Central now provides an **easy** way to register and pay for Community Education programs. Registrants may pay with Discover, VISA, or MasterCard credit or debit cards for these items. Our Web Store accepts payments over the internet 24/7. By contracting with RevTrak, a national credit card payment processor, we provide you a secure site for making payments. **Please note:** A \$1.00 service will be applied at checkout.

Sign up and pay for programs ONLINE:

- KidsPlay and KidsChoice sports programs
- Swim Lessons
- Adult Water Aerobics
- Yoga and Dance
- Health and Wellness courses
- Business, Finance, and Law
- And many more!

To register on-line, follow these simple steps:

- Head to the Community Ed webpage at www.wscschools.org/commed.
- Click on the "Web Store" link.
- Click "Registration".
- Pick the classes you want , and follow the instructions to register.
- Make a credit card payment using Discover, VISA, MasterCard or AmEx.

**Please visit the West Seneca Community Education website
for future updates**

West Seneca Community Education
1445 Center Rd
West Seneca, NY 14224
<http://www.wscschools.org/commed>



See reverse side for detailed payment instructions.

Instructions for Making a Payment

- Visit the district Web Store through the Community Education Home Page: www.wscschools.org/commed and click on "Web Store"
Or go directly to <http://westseneca.revtrak.net>



- Click on the **Registrations** button on the Web Store home page
- Select a **Program**

- Find the class you would like to sign up for and click on the **Class Number or Name**

Kids Programs				
Programs for children in crafts, exercise, dance, and sports.				
NFL Flag Football				
Number: 13F-KID055	Date: 9/14/13-11/2/13	Day(s): Sa	Time: 12:00p- 1:30p	Price: \$80.00

- Click on the **Click Here to Register** link
- You will now be taken to a page that allows you to create an account (for future visits you can use an email address and password to login to a current account). A family should set up one parent account and add the children as they register for a program.
- After creating an account, add the course participant
- Answer the required questions and/or enter the required information
- Clicking on either **Continue Shopping** or **Go to Checkout** at the bottom of the page will add your class to the shopping cart

- When all classes are in your shopping cart, click **Go to Checkout**

- If you are a **new customer** select **"I am a new customer"** and enter your **email address** (you will create a password later). When you are a **returning customer** select **"I am a returning customer"** and enter your **email address** and **password**. Select **Sign In**.

- Enter your **Billing Information, Payment Information, and create a password**

- Verify information for accuracy and select **"Complete Order"**

- Payment will be processed and **Receipt** can be viewed and printed

- **Logout**