



West Seneca Central School District

Joseph M. Farr
Superintendent of Buildings & Grounds

Lisa M. Krueger Ed.D.
Superintendent of Schools

April 11, 2025

**RE: Pricing for Shirts for Buildings & Grounds
Quote 26-2 Uniforms
West Seneca Central School District**

Dear Vendor:

You are invited to submit a firm quotation, no later than June 2, 2025, for uniform shirts with embroidering. Please use the enclosed sheet for your quotation. Your prices should include delivery costs.

We have approximately 100 employees in this department, and they will be getting two (2) shirts per person. Approximately twenty (20) employees will need sizing larger than XL, so there is a separate line on the quote sheet for additional charges for the larger sizing.

Enclosed is a copy of our West Seneca logo to be embroidered on each shirt with the words **Buildings and Grounds** beneath the WSC logo. We also have one (1) employee who works in our department in the Audio Visual area and they would need their (2) shirt logos to say **AV Department** beneath the WSC logo.

The deadline to return your quote, in person or by mail, will be **Monday, June 2, 2025**. Please remit to: Buildings & Grounds Office, Attn: Vicky Cascio, 900 Mill Road, West Seneca, NY 14224. If you have any further questions or concerns, please call 677-3681 or email vcascio@wscschools.org

Respectfully,


Joseph M. Farr
Superintendent of Buildings and Grounds
West Seneca Central School District

Enc.

JMF/vc

WEST SENECA CENTRAL SCHOOL DISTRICT

Bid Request Compilation and Vendor Response Form

QUOTE 26-2: UNIFORMS B&G

VENDOR NAME & CONTACT INFO:

Necessary Sizes: Small, Medium, Large, X-large, 2X, 3X, 4X, 5X

*****Colors that need to be available for all shirt types (exception of denim shirts) will be: Navy, Forest Green, Gray and Safety Green/Yellow***

***(If a Safety color is available for that style, we realize not all styles have a Safety color)**

Unit Price

DENIM SHIRT: With District Logo, 100% cotton, Lite Blue Button Down Collar, Left Chest Pocket, Short Sleeve

DENIM SHIRT: With District Logo, 100% cotton, Lite Blue Button Down Collar, Left Chest Pocket, Long Sleeve

POLO SHIRT: With District Logo, Cotton/Poly Blend, W/POCKET, Short Sleeve

POLO SHIRT: With District Logo, **DRI FIT MOISTURE WICKING**, No Pocket, Short Sleeve

TEE SHIRT: With District Logo, Cotton/Poly Blend, W/POCKET, Short Sleeve

TEE SHIRT: With District Logo, Cotton/Poly Blend, No Pocket, Short Sleeve

TEE SHIRT: With District Logo, 100% Cotton, No Pocket, Short Sleeve

SHIRT: With District Logo, Cotton/Poly Blend, No Pocket, LONG Sleeve

SHIRT: With District Logo, 100% Cotton, No Pocket, LONG Sleeve

Is there an additional charge for sizes over XL? If so, what are the charges?

2XL chrg
3XL chrg
4XL chrg
5XL chrg



Design Number:

Description: WSC

Design Style: Direct Embroidery

Placement: Left Chest

Stitch Count: 6669

Emblem/Design Size: 89X56

Fabric Color:

Border Color:

Thread or Ink Colors

1	Golden Yellow (QE)	4		7	
2	Royal Blue (Z)	5		8	
3	Shamrock Green (R)	6		9	