

In case of an emergency or if someone is in imminent danger, do not fill out this form. Call 911.



The West Seneca Central School District recognizes that learning environments that are safe and supportive can increase student attendance and improve academic achievement. A student's ability to learn and achieve high academic standards, and a school's ability to educate students, is compromised by incidents of discrimination or harassment, including but not limited to bullying, taunting and intimidation. The District therefore strives to create an environment free of discrimination and harassment and promotes civility in the schools to prevent and prohibit conduct that is inconsistent with the District's educational mission. To this end, the District has a comprehensive policy regarding the Dignity for All Students Act ("DASA"), which prohibits bullying, discrimination and harassment of students in specific circumstances. The policy is available on the District's website and at our District office.

If you believe you, or someone else, has been the target of harassment, bullying, cyber-bullying, and/or discrimination, you may make an oral report *or* use this reporting form to alert the building DASA Coordinator:

Allendale – Sean Hanley – 677-3670

Clinton – Tina Schoepflin – 677-3631

Northwood – Brenna Fitzpatrick – 677-3649

West Elementary – Lisa Caprio – 677-3166

Winchester – Luke Rejewski – 677-3594

East Middle – Chris Scozzaro – 677-3536

West Middle – Aimee Smart – 677-3513

East Senior – Kristen Syracuse – 677-3312

West Senior – Kathryn DiPasquale – 677-3368

To be completed by person reporting the incident
(or the person receiving the complaint and/or investigating the incident)

School District: _____ School: _____

Dignity Act Coordinator: _____ Position: _____

Today's date: _____ Name of person reporting incident: _____

Role of person reporting incident (*Check one*)

Student Target Student (witness) Parent/Guardian Staff Member Other

Phone: _____ Email: _____

Name of target: (student being bullied, harassed, or discriminated against)

Name of alleged offender(s): _____

Date(s) and time(s) of incident(s): _____

What was your involvement in the incident?

I was directly involved in the incident I observed the incident I heard about the incident

Where did the incident happen? (*Check all that apply*)

On school property Cafeteria On a school bus
 Classroom Gym Off school property
 Hallway Locker Room Electronic Communication
 Bathroom At a school function Other (describe):

If there were any adults in the area when this happened, what did they do?

Types of bias involved (if known): *(Check all that apply)*

- | | | |
|--|---|---|
| <input type="checkbox"/> Race | <input type="checkbox"/> Ethnic group | <input type="checkbox"/> Sexual orientation |
| <input type="checkbox"/> Color | <input type="checkbox"/> Religion | <input type="checkbox"/> Gender (including gender identity or expression) |
| <input type="checkbox"/> Weight/size | <input type="checkbox"/> Religious practice | <input type="checkbox"/> Sex |
| <input type="checkbox"/> National origin | <input type="checkbox"/> Disability | <input type="checkbox"/> Other (describe): |

Names of others who may have witnessed the incident:

Was the student absent from school as a result of the incident?

- No Yes Number of days student was absent: _____

Does the situation continue to occur? Yes No

You may contact the school administrator, Dignity Act Coordinator, counselor, or other staff member (whomever you are most comfortable) for information or assistance at any time.